



Diocese of Altoona-Johnstown

Liturgy Office

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2025 Liturgical Year Cook Order Cycle C Annual Liturgy Training Publication (LTP)

The Diocese of Altoona-Johnstown Liturgy Office will receive a 35% discount on all books and items published by LTP, Chicago, IL. (except for sale items), for orders made through the Diocesan Liturgy Office LTP account number. All parishes/campuses can receive the discount as well as individual offices any time of the year through the Liturgy Office. There have been no price increases from last year.

Process of shipping, delivery and payment:

- **All orders will be shipped directly** to your parish, campus, etc. for a nominal fee of **\$6.00**. Shipping charges (UPS delivery) will be estimated after \$35.00 (before discount price).
- **An invoice** with your order for the exact amount due is sent to the diocese. ***The Liturgy Office will send a copy of the invoice to the church/campus.***
- **By request of LTP:** Payments are payable from **the Diocese of Altoona-Johnstown, Liturgy Office, so the Billing Address: is 2713 West Chestnut Avenue, Altoona, PA 166-1**

Parishes are to pay the Diocese of Altoona-Johnstown within 30 days of receiving your order. We will pay LTP. Please follow these directions. Confusion arises otherwise with LTP Accounting Office.

- **LTP Shipping Address for Drop-ship delivery: Your specific parish/campus information.**

There are five standard (most popular) publications on the attached order form.

The Liturgy Office will place the order directly after the deadline dates: please take care to read the schedule of deadlines. Most orders have been delivered within 2 weeks. Please keep a copy of your order for your own records, it may be a mistake at this office level. When the shipment arrives you need to check your order with the invoice. If there is a discrepancy with your order you can also contact LTP yourself.

Lastly, you may add more LTP products to your list. There is an on-line catalog: **LTP.org. The additional items for order must be listed as a separate sheet (Page 2) and attached to the bulk order form.** Sale prices are available for some 2024 annual **products**. The 35% discount **does not** apply to sale prices.

Sincerely yours in Christ,

Jeanne Thompson,
Coordinator, Christian Initiation, Liturgy Office,
Sacrament Preparation

2025 Liturgy Training Publication (LTP) YEAR C BOOK ORDER

A Workbook for Lectors and Gospel Readers 2025 - Year C: \$9.75 per copy (regular price is \$15.00). The readings for each Sunday and Holy Day are contained with appropriate scriptural catechesis and guidelines for proper proclamation. It is highly recommended for use of each reader and cleric. *Copyright law does not allow this book to be duplicated.*

Sourcebook for Sundays and Seasons, Weekdays 2025 Year C: \$13.00 per copy (regular price \$20.00). This liturgical aid equips liturgy planners and presiders with a carefully organized, pastoral practical, and educational tool.

At Home With The Word 2025 - Year C: \$7.15 per copy (regular price is \$11.00). This book invites you to be at home with God's word, with the noted lectionary readings of the liturgical year, and the text of all readings proclaimed on Sunday. **Large Print edition at \$9.75 per copy** (regular price is \$15.00).

The Year of Grace 2025 - Year C: A full graphic Liturgical Calendar: Sundays, seasons, solemnities, feasts, holydays, etc. are in print within the seasons which are defined by colors and special unique artwork.

Notebook size (placemat-11 x 17 inches) **25 in a pack at \$10.40** (\$16.00 regular);
One **laminated** sheet is **\$4.55** (\$7.00)

Poster size (26 x 26 inches) at **\$7.15 each** (\$11.00 regular);
One **laminated** poster **\$11.75 each** (\$18.00 regular)

PLEASE RETURN ORDER FORM BY the due dates listed below:

Friday, September 25, 2024 for Delivery by mid-October

Friday October 30, 2024 for Delivery in early November

U.S. Postal Mail:

Diocese of Altoona-Johnstown: Liturgy Office
LTP Book Orders,
2713 W. Chestnut Avenue
Altoona, PA 16601-1720

Scan/Email attachment: jthompson@dioceseaj.org; Fax: 814-949-8234
The Liturgy Office will enter the account number.

****BREAKDOWN OF SHIPPING CHARGES****

Orders under \$35.00 (pre-discount price) may be more than \$7.00 this year.

Direct delivery (drop-ship) is an additional \$6.00 (no matter what the size of the order is)

PLEASE DO NOT SEND ANY PAYMENT WITH YOUR ORDER FORM.

