

# W-2s? Check. 1099s? Check. Checkstubs? Check(s).

Access your personal pay information and more with Paycor. Complete the steps below to securely register at paycor.com.

## Prepare to register.

You'll need the following items to register.

1. An email address (you will receive a verification code to this address to complete your registration).
2. A web browser (find a full list here: [www.paycor.com/system-requirements](http://www.paycor.com/system-requirements)).
3. Adobe Reader (you can download and install for free here: [get.adobe.com/reader](http://get.adobe.com/reader)).

## Start your registration.

Visit <https://secure.paycor.com/Accounts/UserRegistration/Register> to get started.

Your access  
code is

66953

## Tell us who you are.

You'll need to enter a few pieces of personal information so we can verify your identity.

1. Enter your last name and access code (look to your left).
2. You may also need to enter your social security number and birth date.

## Create your account.

If you have previously created other paycor.com accounts, you can merge this account's access code by signing in when prompted, bypassing the steps below. Otherwise, create a new account by choosing a username and password you'll be able to recall later.

1. Enter a username, password and email address that you'll use for signing in.

## Complete your registration.

You will receive an email containing a verification code to the email address you entered.

1. Enter the verification code when prompted to complete your registration.
2. Select and answer a few security questions that can be used if you forget your username or password.